

Sequence for a typical Dual referral response

Scenario - The application, 2R01CA078658-04 for the May 2001 round has been referred to two Cancer Activities, IM (Cancer Immunology and Hematology Branch) and TB (Tumor Biology Branch). In this example, IM will release the application.

Logon to the NOW at <http://cii.nci.nih.gov> by clicking on the link NOW Production Version link and entering your IMPACII or GRITS User Name and Password in the logon box.

After choosing Referral Activity from the Program Activities module of the NOW the Referral Search screen (Fig.1) will be displayed as shown below.

1) This example uses the **search criteria of NCAB Year (2001), NCAB Month (05) and Full Grant Number field** utilizing the % (wildcard) and 078658 (the serial number).

Note:

- Fields are **NOT** case sensitive
- You do **NOT** have to fill in **ALL** of the fields to do a search – you can use as few of the fields (gives a broad search) or as many of the fields (to narrow the search results) as you wish.
- You can **type the information** in the boxes or **select information** from the List of Values.
- The **wildcard value is %**, for example, %078658% will search for all applications with the serial number of 078658 regardless of type, mechanism or suffix.

NATIONAL
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Program Activities

Enter the search criteria in the appropriate input boxes that follow.
The search results can be made smaller by selecting more search
criteria. To assist in determining the search criteria the NCAB
Year and Month along with the Cancer Activity Code has a List of
Possible Values.

NCAB Year: [List of Possible NCAB Year/Month](#)

NCAB Month:

Full Grant Number:

Cancer Activity: [List of Possible Cancer Activities](#)

PI:

Grantee Institution:

Title:

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Fig. 1 – Referral Search screen with example search criteria, all referrals for 05/2001 that have 078658 as the serial number.

2) Clicking on the “Find Grant(s)” button will display a list of all grants meeting these criteria. (Fig. 2)



Program Activities

Select the Grant Number for Referral Response

The NCAB Date Is: 05/2001

Grant Number.	CA	Principal Investigator	Institution	Title
2B01CA078618-04 Dual CA Is TB	IM	LEVITSKY, HYAM I	JOHNS HOPKINS UNIVERSITY	Tumor induced antigen-specific T cell tolerance
2B01CA078618-04 Dual CA Is IM	TB	LEVITSKY, HYAM I	JOHNS HOPKINS UNIVERSITY	Tumor induced antigen-specific T cell tolerance

Records 1 to 2 of 2

[NCISV Home](#) | [Program Activities Home](#)

Fig. 2 – Search results

Performing the search for TB referrals for 05/2001 by removing the Full Grant Number information and typing TB in the Cancer Activity box (Fig. 3) displays the list of applications for TB (Fig. 4)

Enter the search criteria in the appropriate input boxes that follow. The search results can be made smaller by selecting more search criteria. To assist in determining the search criteria the NCAB Year and Month along with the Cancer Activity Code has a List of Possible Values.

NCAB Year: [List of Possible NCAB Year/Month](#)

NCAB Month:

Full Grant Number:

Cancer Activity: [List of Possible Cancer Activities](#)

PI:

Grantee Institution:

Title:

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Fig. 3 - search criteria for all TB referrals in the 05/2001 round

2/20/2001



Program Activities

Select the Grant Number for Referral Response

The NCAB Date Is: 05/2001

Grant Number.	CA	Principal Investigator	Institution	Title
1P01CA092237-01 Refers To Other	TB	HOWE, ALAN K	UNIVERSITY OF NORTH CAROLINA CHAPEL HILL	PKA and PAK in Adhesion-Dependent Signal Transduction
1P01CA091813-01 Dual CA Is BP	TB	SCHULLER, H M	UNIVERSITY OF TENNESSEE KNOXVILLE	Cell specific regulatory pathways: lung cancer intervent
1P01CA092537-01	TB	PENNING, TREVOR M	UNIVERSITY OF PENNSYLVANIA	Molecular Mechanisms of Multi-stage Carcinogenesis
1R01CA094112-01A2 Dual CA Is CB	TB	VERMA, AJIT K	UNIVERSITY OF WISCONSIN MADISON	The Role of Protein Phosphatases in Apoptosis
2R01CA078638-04 Dual CA Is IM	TB	LEVITSKY, HYAM I	JOHNS HOPKINS UNIVERSITY	Tumor induced antigen-specific T cell tolerance

Records 1 to 5 of 5

Find Grant(s)

Clear Selection(s)

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Fig.4 - TB search results - All current referrals for TB in the 05/2001 round

Doing the same search for the Cancer Activity IM (Fig. 5) displays the list of applications currently referred to IM (Fig. 6)

Enter the search criteria in the appropriate input boxes that follow. The search results can be made smaller by selecting more search criteria. To assist in determining the search criteria the NCAB Year and Month along with the Cancer Activity Code has a List of Possible Values.

NCAB Year: [List of Possible NCAB Year/Month](#)

NCAB Month:

Full Grant Number:

Cancer Activity: [List of Possible Cancer Activities](#)

PI:

Grantee Institution:

Title:

Find Grant(s) Clear Selection(s)

[NOW Home](#) | [Program Activities Home](#)

Fig. 5 - Search for all current referrals for IM in the 05/2001 round

Program Activities

Select the Grant Number for Referral Response

The NCAB Date Is: 05/2001

Grant Number.	CA	Principal Investigator	Institution	Title
1B01A1048304-01A1	IM	MOSMANN, TIM R	UNIVERSITY OF ROCHESTER	Differentiation & function, precursor & effector T cells
2R01CA078658-04 Dual CA Is TB	IM	LEVITSKY, HYAM I	JOHNS HOPKINS UNIVERSITY	Tumor induced antigen-specific T cell tolerance

Records 1 to 2 of 2

[NCI Home](#) | [Program Activities Home](#)

Fig. 6 - All current referrals for IM in the 05/2001 round

Returning to the scenario, we are now in the search results displayed for IM (remember that IM is going to Release the application).

3) Clicking on 2 R01CA078658-04 in the list (Fig. 6) bring up the next screen, where one selects the action to take, in this case Release Dual.

4) Click on the “Release Dual” radio button then

5) Click on the “ Submit Selection” this moves you to the next screen, where you confirm your action and complete the process (Fig.8)


		<h2>Program Activities</h2>	
NCAB Year:	2001		
NCAB Month:	05		
Full Grant Number:	2R01CA078658-04		
Cancer Activity:	IM		
Dual Cancer Activity:	TB		
Dual Point of Contact:	Suresh Mohla		
PI:	LEVITSKY, HYAM I		
Grantee Institution:	JOHNS HOPKINS UNIVERSITY		
Title:	Tumor induced antigen-specific T cell tolerance		
<p> <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Refer To Other Program <input checked="" type="radio"/> Release DUAL </p>			
<input type="button" value="Submit Selection"/>		<input type="button" value="Clear Selection"/>	
<hr/> <p>NCI Home Program Activities Home</p>			

Fig. 7 –



Program Activities

Dual Release

Press the Release Grant button to release the cancer activity of IM. The application will be placed in a single referral status to the Cancer Activity TB.

Grant Number: 2R01CA078658-04

Release Cancer Activity: IM

Point Of Contact: Sagn, John,

Dual Cancer Activity: TB

Dual Point of Contact: Mohla, Suresh,

Release Grant

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Fig. 8 – Dual Release Confirmation Screen

6) Confirm the release by clicking on the “Release Grant” button, which causes a Success message to be displayed (Fig. 9)

Success!

You have successfully released the cancer activity! The grant is now in a single referral status and has the following information:

Grant Number: 2R01CA078658-04

Cancer Activity: TB

Point Of Contact: Mohla, Suresh,

Click here to go back to list

[NCW Home](#) | [Program Activities Home](#)

Fig. 9 – Success message

7) If you click on the “Click here to go back to the list” button, you will return to an updated IM list. Note that the application that was just released no longer appears on the list. (Fig. 10)



Program Activities

Select the Grant Number for Referral Response

The NCAB Date Is: 05/2001

Grant Number.	CA	Principal Investigator	Institution	Title
1R01AN000401A1	IM	MOSMANN, TIM R	UNIVERSITY OF ROCHESTER	Differentiation & function, precursor & effector T cells


Record 1 of 1

[NCW Home](#) | [Program Activities Home](#)

Fig. 10 - Updated IM list for 05/2001

2/20/2001


8) If you perform the search using the criteria shown in Fig. 3 (TB for 05/2001), the results will now indicated that 2R01CA78658-04 is no longer a Dual referral. (Fig. 11)



Program Activities

Select the Grant Number for Referral Response

The NCAB Date Is: 05/2001

Grant Number.	CA	Principal Investigator	Institution	Title
1R01CA092237-01 Refer To Other	TB	HOWE, ALAN K	UNIVERSITY OF NORTH CAROLINA CHAPEL HILL	PKA and PAK in Adhesion-Dependent Signal Transduction
1P01CA091813-01 Dual CA Is BP	TB	SCHULLER, H M	UNIVERSITY OF TENNESSEE KNOXVILLE	Cell specific regulatory pathways: lung cancer intervent
1P01CA092537-01	TB	PENNING, TREVOR M	UNIVERSITY OF PENNSYLVANIA	Molecular Mechanisms of Multi-stage Carcinogenesis
1R01CA084112-01A2 Dual CA Is CB	TB	VERMA, AJIT K	UNIVERSITY OF WISCONSIN MADISON	The Role of Protein Phosphatases in Apoptosis
 2R01CA078658-04	TB	LEVITSKY, HYAM I	JOHNS HOPKINS UNIVERSITY	Tumore induced antigen-specific T cell tolerance

Records 1 to 5 of 5

[NCI Home](#) | [Program Activities Home](#)

Fig. 11 – updated TB referral list for 05/2001 round, the arrow points at 2R01CA078658-04, no longer listed as Dual Referral.